Summer Parking and Vehicle Registration 2015

All vehicles operating on Wake Forest University’s Reynolda campus must be registered with the Parking and Transportation office within 24-business hours of arriving on campus. Vehicles are not considered registered unless the permits are applied to the vehicle as instructed on the permits. Enforcement of the Parking Rules and Regulations is in effect 24-hours a day, 7 days a week, whether class is in session or not. All permits must be picked up from the Parking and Transportation office located in Alumni Hall. No permits are mailed for summer school.

Summer School Parking:

- **On-campus annual permits (RS15 and CS15) that expire August 14, 2015** are allowed to park on-campus for the summer at no additional charge.
- **Off-Campus annual permits (SO15, FR15, OC15 and SP15) that expire August 14, 2015** are allowed to park on-campus for the summer at no additional charge.
- **All 2015 spring-only parking permits (OCP, FRP, SOP, RSP, CSP or SPP) expire 5/17/15**. Anyone with one of these permits must re-register if enrolled in summer classes or have a need to park on campus during the summer.
- All permits listed above must park in general parking lots Monday – Friday between 8:00 a.m. – 5:00 p.m. Parking in non-reserved 24/7 faculty/staff parking lots is permitted after 5:00 p.m. weekday and on weekends.
- To reference parking locations, please refer to the parking map at [http://parking.wfu.edu](http://parking.wfu.edu).

Online Vehicle Registration

Vehicles are registered online through the Parking and Transportation website at [parking.wfu.edu](http://parking.wfu.edu). Click on “Register Vehicle”, log in with your WIN log-in and then click on “Purchase Permit”

- The registration fee for four-wheel vehicles is $100 for each summer session.
- The summer registration fee for motorcycles and other two-wheel, motor-driven vehicles is $20 for each summer session. (Please note that motorcycles/two-wheel, motor-driven vehicles cannot be registered online.)
- Vehicles brought to campus in mid semester must be registered.
- Temporary cars must be registered in the Parking and Transportation office.
- Fees are nonrefundable.

**Location:** Alumni Hall, Room 138 (Building 26 on the campus map)

**Hours:** 8:30 a.m.-4:30 p.m. Monday-Thursday and 8:30am-3:00pm on Friday

**Phone:** 336.758.PARK

**Email:** parking@wfu.edu

**Summer Employment:** If you are not in class, but will be working on campus during the summer, your vehicle must be registered to park on campus.

- **If you do not have a permit for the academic year or have a spring only permit (FRP, SOP, OCP or SPP)** there will be no cost for a permit to park for the summer, as long as you are not in classes. Bring a document on letter head from the department you will be working for, to verify that you will be working in that department. The document
should have a beginning and ending date of employment. You must come to the parking office to register. Permits for summer employment are not available online.